***Prolog – Publication guidelines***

***Have your text published***

**Guidelines:**

* We only accept texts that have not been published before.
* Suggested length for papers is 10 to 12 standard pages and up to 5 pages for essays, reviews and critical texts.
* Please send your texts to prolog.czasopismo@gmail.com as .doc or .rtf files.
* In the title of the message please provide your name and last name as well as the title of your text.
* Please add a short bio note and a short summary of your text in English (3 to 5 sentences).
* If your text is a critical review, please provide precise information about its subject (for instance, if it is a book review, include the full bibliographic entry).
* Please use Times New Roman font, size 12, and 1.5 line spacing.
* If longer than 3 lines, quotations should be written as block quotations.
* For quotations inside quotations please use guillemets (angle quotes): »…«.
* If you leave out or change a fragment of a quotation, please use square brackets to indicate it: […].
* If you wish to distinguish a fragment, use spacing (spacing) and indicate it in square brackets, adding your initials [formatting mine, A.B.].
* Please use footnotes. (Font size 10, line spacing 1.0)
* In footnotes, please use universal abbreviations written without italics (for example: op. cit., ibid., etc., loc. cit.)

**Bibliographical reference guide:**

* Non-serial publications: G. Yule, *The Study of Language,* Cambridge 2014, 45-47.
* Joint publications: H. Garfinkel, *Remarks on ethnomethodology*, [in:] *Directions in sociolinguistics*, John J. Gumperz and Dell Hymes (eds.), New York 1972, 282.
* Magazines: H. Sacks, Emmanuel Schlegoff, and Gail Jefferson, *A simplest systematics for the organization of turn-taking in conversation*, “Language” 50.4, 1974, 696–735.
* Websites: http://www.britannica.com/EBchecked/topic/610829/Mark-Twain, DOA 12.06.2010.